

Current as at 4 January 2021
Version 10.0



KNSW GUIDELINES TO REDUCE COVID-19 RISK AT KNSW SANCTIONED EVENTS



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KNSW GUIDELINES TO REDUCE COVID-19 (CORONAVIRUS) RISK AT KNSW SANCTIONED EVENTS

(INCLUDES COME & TRY, PRACTICE AND COMPETITION)

KNSW MAY AMEND THESE GUIDELINES AT ANY TIME.

VERSION 10.0 - EFFECTIVE AS AT 4 JANUARY 2021

NO ONE SHOULD ATTEND A KNSW SANCTIONED EVENT IF:

- In the last fourteen (14) days you are aware that you have been in contact with a known or suspected case of COVID-19;
- You have been overseas, or have attended any of the reported case locations listed on the NSW Health Website (nsw.gov.au/covid-19/latest-news-and-updates);
- have had contact with someone that has been overseas, or any of the reported case locations in NSW in the last fourteen (14) days; or
- You have any symptoms consistent with COVID-19 (including temperature, cough, sore throat, shortness of breath, fever).

EVERYONE IS REQUIRED TO:

- Comply with all current requirements of Public Health legislation effective in New South Wales and ACT;
- Comply with these Guidelines; and
- Comply with each relevant KNSW Clubs' COVID-19 Safety Plan (as applicable)

To reduce COVID-19 (Coronavirus) Risk at KNSW Sanctioned Events.

Karting (New South Wales) Inc is the recognised State Sporting Organisation (SSO) for the sport of karting in New South Wales by the New South Wales Office of Sport.

Should you have any queries in relation to these Guidelines, please contact
admin@kartingnsw.com.au or 02) 4731 5000



KNSW GUIDELINES TO REDUCE COVID-19 (CORONARVIRUS) RISK AT KNSW SANCTIONED EVENTS (INCLUDES COME & TRY, PRACTICE AND COMPETITION)

1. All participants will be encouraged to download the COVIDSafe App.
2. KNSW Clubs may implement temperature screening of attendees prior to attendance at a KNSW Sanctioned Event.
3. It is mandatory for staff/volunteers who prepare and serve food and drink to customers or deal directly with the public to wear a face mask.
4. In addition, KNSW now mandates the wearing of face masks at KNSW Sanctioned Events, where you are unable to maintain 1.5 metres of physical distancing from others.
5. All KNSW Officials, Staff and Volunteers must undertake the following awareness training:
<https://www.playbytherules.net.au/online-courses/mini-courses/covid-19-awareness-mini-course>
6. Ensure the number of people at the premises does not exceed **one person per 2 square metres** (including staff, officials and spectators).
7. Ensure activities are non-contact as much as practical.
8. Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. Household contacts are not required to distance.
9. Reduce crowding wherever possible and promote physical distancing with markers on the floor, including where people are asked to queue.
10. Assess the safe capacity of communal facilities such as showers, change rooms and lockers. Communicate this at their entrance and have strategies in place to reduce crowding and promote physical distancing.
11. Where practical, stagger the use of communal facilities. Strongly encourage visitors to shower/change at home where possible.
12. Have strategies in place to manage gatherings that may occur immediately outside the premises.
13. Minimise co-mingling of participants from different activities and timeslots where possible.
14. Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered class start times.

15. Review regular business deliveries and request contactless delivery and invoicing where practical.
16. Ensure any communal areas where people gather, such as BBQ or kitchen facilities, maintain capacity limits of one person per 4 square metres and appropriate [physical distancing](#).
17. **SPECTATORS ARE PERMITTED PROVIDED THAT:-**
 - No more than **a maximum of 2000** people or **one person per 2 sqm** (including staff/officials) are permitted at a KNSW Sanctioned Events **held in NSW**; and
 - Event organisers **in the ACT** for events for between 201 and 500 people are required to notify ACT Health and submit their COVID Safe plan (via the online form). Events over 500 people require an exemption in accordance with the [COVID Safe Event Protocol](#).
18. KNSW CLUBS HOSTING A KNSW SANCTIONED EVENT **in NSW** shall facilitate taking a record of the name and a mobile number or email address for all persons entering the KNSW Circuit. This information shall be kept for at least 28 day and shall be facilitated through use of the **KNSW COVID-19 QR CODE SYSTEM**.
19. KNSW WILL KEEP RECORDS OF ALL KNSW LICENCE HOLDERS AND SPECTATORS through **the KNSW COVID-19 QR CODE SYSTEM**. All information received through the **KNSW COVID-19 QR CODE SYSTEM** will be handled in accordance with KNSW's Privacy Policy available at www.kartingnsw.com.au/privacy-policy-2/.
20. KNSW CLUBS HOSTING A KNSW SANCTIONED EVENT **in ACT** shall facilitate taking a record of the name and a mobile number or email address for all persons entering the KNSW Circuit. This information shall be kept for at least 28 day and shall be facilitated through use of the [Check In CBR App](#).
21. All Clubs will be required to have a Covid-19 Safety Plan that include these Guidelines.
 - **KNSW Clubs located in NSW** shall have a Covid-19 Safety Plan that shall be in the format provided by the NSW Government – See: [Community sporting competitions and full training activities | COVID-19 Safety Plan | NSW Government](#)
 - **KNSW Clubs located in ACT** shall have a Covid-19 Safety Plan – See: https://www.covid19.act.gov.au/_data/assets/pdf_file/0007/1554199/PICC0016-COVID-safety-plan.pdf
22. All Supplementary Regulations + Addendums issued will include additional social distancing requirements specific to karting practice and competition events
23. **Drivers sign on** is to be conducted via the **KNSW COVID-19 QR CODE SYSTEM**.

24. All incoming payments to be EFT or Credit Card - or alternative low/no touch methods to collect cash
25. **Scrutineering** is to be completed ONLINE via KNSW Website prior to the KNSW Event. P Platers are still required to have their karts physically scrutineered in the designated isolated area.
26. **Drivers Briefing** will be conducted by written notice to all competitors and posted ONLINE via KNSW Website and on the notice board at the event. Additional briefing items may be communicated to teams using the PA system.
27. Any person using the PA Equipment is not to share microphones (one person per microphone). We recommend, where possible, that only 1 person be responsible for PA announcements and that microphones are to be regularly cleaned and sanitised.
28. **Officials Briefing** will be conducted by written notice to all officials prior to the KNSW Event.
29. **On the Out Grid** - Driver ONLY or Driver + 1 Assistant – subject to the Guidelines for Social Distancing for the Outgrid below.
30. **The In Grid** – There will be additional markers/cones placed on approach to the In Grid to assist with limiting gathering of numbers within the In Grid. Driver + 1 person to assist will be permitted to assist in lifting the kart – when directed by relevant Official to assist with social distancing requirements.
31. **Stewards** are to remain isolated for the entirety of the event. In the event of a Stewards Hearing being necessary, the hearing will be held in an isolated open area.
32. **Presentation** will proceed if there is a large open area where adequate separation can be maintained. Trophies and placards will not be handed to individuals; they will be placed on a table where they will be collected by the recipient.
33. There will be no hand shaking.
34. **KNSW Authorised Photographers** are to comply with these Guidelines at all times (including ensuring that their equipment is regularly cleaned and not shared with any other person whilst attending a KNSW Sanctioned Event)

GUIDELINES FOR SOCIAL DISTANCING WITHIN THE OUT GRID

1. Determine the size of your Club's Out Grid. (For Example: 10m x 2m = 20sqm).
2. The total number people permitted in the Out Grid (including 2 Officials) should **AT ALL TIMES** have **2sqm per person.**

Area of Outgrid	Total Number of permitted Persons in Area (Area / 2sqm)	Number of Club Supervisors/ Officials	Maximum Number of Other persons permitted (including Competitors)
40 sqm	20	2	18
60 sqm	30	2	28
80 sqm	40	2	38
100 sqm	50	2	48 ** subject to maximum numbers permitted as per Track Capacity in KNSW Rules & Regulations

Each Out Grid will clearly display signage of the MAXIMUM number of persons permitted in the Out Grid.

AT EACH KNSW CLUB'S FACILITIES – KNSW RECOMMENDS THE FOLLOWING:

1. **Pit Space** should comply with the 2sqm guideline per person. A minimum of 2.0m between each Pit Bay is required. (This could be a clear space or a trailer).
2. Participants and people in the **Viewing Areas** are to maintain a 2m separation wherever possible and be never closer than 1.5m.
3. **Control Tower** personnel are required to comply with the 4sqm guideline where possible. If not possible, additional preventative measures to be implemented (incl. opening windows, installing protective screens, limit access to the tower) to reduce contact is required.
4. Adopt good hand hygiene practices.
5. Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.
6. Ensure bathrooms are well stocked with hand soap and paper towels.
7. Provide visual aids above hand wash basins to support effective hand washing.
8. Encourage participants to bring their own water bottle, snacks, towels, exercise mats etc. and encourage eating outside if practical. Avoid shared food and drinks.
9. No self-serve buffet style, or service staff carrying trays. If food is provided or share-style, one person should be allocated to serve food and practise hand hygiene before and after service.
10. Clean cutlery and tableware with detergent and hot water, or with a commercial grade dishwasher if available.
11. Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.
12. Clean areas used for high intensity cardio classes with detergent and disinfectant after each use.
13. Reduce sharing of equipment (including hire equipment) where practical and ensure these are cleaned with detergent and disinfectant between use.
14. Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.
15. Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

16. Staff are to wear gloves when cleaning and wash hands thoroughly before and after with soap and water.

Anyone who is identified as being symptomatic or non-compliant with social distancing restrictions will be excluded and asked to leave the event.

KNSW may amend these Guidelines from time to time to comply with the then current NSW Health Directives and requirements of NSW Sport.

The following Checklists and Education Materials are available for the use of our Clubs:

- **COVIDSAFE APP –**
<https://www.health.gov.au/resources/collections/covidsafe-app-campaign-resources>
- **COVID19 VIDEOS & POSTER RESOURCES -**
<https://www.health.gov.au/resources/collections/coronavirus-covid-19-campaign-resources>
- **NSW OFFICE OF SPORT -** <https://sport.nsw.gov.au/novel-coronavirus-covid-19>
- **NSW GOVERNMENT -** <https://www.nsw.gov.au/covid-19>
- **ACT SPORT & RECREATION -** <https://www.sport.act.gov.au/>
- **ACT GOVERNMENT -** <https://www.covid19.act.gov.au/>

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