



Combined Districts Kart Club Inc

Annual General Meeting Agenda – 04th September 2021

Via Zoom – 5.01pm

Item 1 – Confirmation of attendance and apologies

Motion: That the attendance and apologies be accepted (5 members required for a quorum)

Attendance: As per zoom meeting attendance (15): Brad Lemon, Russell Becker, Mitch Lozina, Brad Pay, David Endres, Trish Endres, Anthony Vella, Erika Dunn, Nick Becker, Lorna Kerr, Stephen McKay, Dave Youll, Stephen Wright, Lilian Stones, Ilona Meyer **(KNSW chair, invited to CDKC AGM by Russell Becker)

Apologies: No Registered apologies

Moved	Brad Lemon
Seconded	Russell Becker
Vote	ALL in favour (15) No dissenting votes

Item 2 – Acceptance of minute taker

Motion: That the digital recorder is accepted to assist with recording the minutes. Brad Lemon to take minutes of the meeting.

Moved	Russell Becker
Seconded	David Endres
Vote	ALL in favour (15) No dissenting votes



Item 3 – Opening Address by President

Welcome all to the CDKC Annual General Meeting. This meeting and its agenda are requirement for the club to meet its legal obligations. The meeting will be carried out in accordance with the club constitution. Given the virtual nature of the meeting I would like to get through the compliance obligations of this meeting first and then we can have a more general chat if required about the club after the close of the AGM.

Item 4 – Confirmation of August 2020 AGM Minutes

The 2020 AGM minutes have been posted on the CDKC website AGM page

Motion: That the minutes be accepted

Moved	Russell Becker
Seconded	Dave Freeburn
Vote	ALL (15) No dissenting votes

Item 5 – Business arising from the minutes

Action: No matters arising

Corrections: No matters raised requiring correction

Item 6 – Reports to Membership

President: Russell Becker

I would like to take this opportunity to thank the members of the committee and the members of the club for their support over the past 12 months.

CDKC has continued to focus on the long-term strategy of providing a “family friendly” environment to go racing.

The 2020/2021 year was another strong year for the club. Our average entry numbers for the 5 race meetings held in the 2021 is 92, this is a solid improvement on previous years. Unfortunately, the lockdowns in Greater Sydney and NSW may hamper our race meeting post the clubs financial year.

For the 20/21 financial year the club posted a surplus of just over \$30 000.00

Construction of the new race control centre started in early January and despite the Covid related challenges is making progress. The new Tech shed is planned for completion in August 2021 and will then



require some fencing, the building of a new in grid and the utilities completed. I would like to thank all those that have contributed in any way to help with this project, with special mentions to Mitch Lozina, Harris Barrington, Jered Lynch and Peter Toole. Thankyou

The current committee would welcome some new faces to help drive the future of the club.

Finally, I would like thank Lilian Stones for the outstanding job she has done as the club's Membership officer and more recently also looking after our canteen. Lilian is stepping down for the Committee for a well-earned rest.

Treasurer: Mitch Lozina

The central theme for most things in 2021 centred around the Covid 19 virus. For karting and for the Club in particular, the situation has been no different. In the time periods that we emerged from the lockdowns, the Club has witnessed great numbers in both practice sessions and races. The January meeting was particularly notable and demonstrated the effect that National events have on Club racing. The Club has done particularly well despite the difficulties we have experienced with the Covid epidemic. If anything, the restrictions of movement across state borders seems to have assisted the Clubs. Comparisons with last year are as follows:

Profit & Loss	2020	2021
Operational Income	106595	162574
Operational Expense	128777	90693
Operating Profit	-22182	71881
Depreciation	26930	27810
Operating Profit excluding Depreciation	4748	44071
Financial Position		
Current Assets (Cash in Bank)	58669	100936
Non Current Assets (Buildings & Track)	767143	741677
Current Liabilities	14828	15050
Non-Current Liabilities (Loan)	57500	47499
Net Assets/Members Funds	753485	780064

Income has increased significantly recording a 'paper' profit of \$44,071 (after taking into account depreciation). Realistically, the profit is in the order of \$27,000.

The significant difference in the overall outcomes can be explained in part by two unusual items; the income from the sale of caravans and the collection of sponsorship for the Australian Kart Grand Prix. The total of these two items equates to just under \$17,000.

The total figures shown in the profit and loss statement are also unusual in that the money we have received from the grant and the expenditure for those purposes are included. For the above summary I have excluded the grant income and expenditure so that we get an "apples for apples" comparison.



Overall, the Club has made a profit, which is always a good thing.

Items of Note

During the financial year, I endeavoured to clean up the caravan situation both from a legal perspective and in the visual form. There are no longer any abandoned caravans on site. Every caravan is either owned by an active member, or by the Club. We also have a register of owners and contracts held in a central location for easy access.

The Club has purchased its own radios for the officials and that should result in savings of \$1200 annually after our initial payback period of 2 years.

The expensive telephone and internet service was disconnected in March 2021. The internet service will be replaced by a high speed 4G internet service. The saving is in the order of \$1044 annually.

The Club's accounts are not required to be audited by law. Not having the accounts audited will save the club a further \$1,000 annually. To ensure that the Club's accounts are not subject to conjecture, any Committee member will have access to the bank accounts should they request same. We presently have a number of Committee members that have access to the bank accounts. Any member is entitled to inspect the financial documents held by the Club.

The Future

An analysis of the accounts demonstrates a problem that will manifest itself in the long term. Presently, the cost per race entry for the Club is approximately \$173. Whilst this is a rudimentary manner of analysing the figures, it does demonstrate that the 'racing' component of the Club's expenditure is significantly subsidised by other income producing activities. Practice fees, Track hire to endurance clubs and membership fees respectively are the most obvious income producing items.

Our biggest asset is also our biggest future liability. The land, track and improvements depreciate annually and as we know, time flies by rapidly. Our fences, clubhouse and toilets are in need of improvement and/or repair. Our present income, whilst sufficient to meet our immediate needs, is insufficient to meet the needs of the future, especially if we wish to expand on what we already have.

Given the above, I have proposed that we increase race entries and practice fees by \$20 and \$5 respectively. I further proposed that we invest that income in a separate income earning fund with the purpose of funding future track resurfacing and building maintenance and construction. Given that we have recently resurfaced the track, acting now should enable future Committees to make maintenance decisions without wondering how it will be funded and without being reliant on government grants.

I am excited (although often frustrated) when I think about where we can be in a few years' time. My hope is that we will all witness the Club building a track extension (with a bridge), a new clubhouse and



toilets in the very near future. Let's hope that karting continues to improve and that CDKC is a big part of that improvement.

Thank you

I would personally like to thank Cheryl Freeburn for her hard work over the last couple of years as the Treasurer and for making the transition an easy one. I'd also like to thank Lillian Stones for her tireless work over a very long period of time. Her work in the canteen and help in dealing with the caravan situation was invaluable given her history with the Club.

Outside my role as Treasurer, I need to thank Peter Toole, Russell Becker, Dave Freeburn and Harris Barrington for their assistance with regard to tower related matters. It's been an epic adventure to get it to where it is today. An adventure that would have been much more difficult without their continued assistance.

Secretary: Brad Lemon

First, I would like to thank the members of who have contributed to the running of CDKC over this unusual period in our club history.

Our race meetings this year have had a promising upswing of new Junior entries across all categories. This is great to see obviously, but most importantly will provide an opportunity for future growth.

Despite the challenges faced, the club finances are in good shape and with the grants received for the new tower and tech shed area, our club has been able to facilitate capital improvements to the track, which will be of benefit for many years into the future.

Many thanks to our President, Russell Becker, who has taken on many responsibilities and kept all items moving over the last number of seasons.

Our VP Stephen Wright, who despite moving interstate, has kept up his commitment to our club.

Our Treasurer, Mitch Lozzina, has also worn a number of responsibilities with the construction work on top of finances.

Special thanks to Lillian Stones, who has served our club for many years and also took on the running of the Canteen this year on top of the membership secretary role. Our club would not be what it is today without you and we are very much in your debt.

Also, thank you to the Freeburn family who have been a core element of raceday activities since I have been on the committee.

Lastly, I encourage all members to consider getting involved with being on the club committee.



Motion: That all reports be accepted

Moved	Russell Becker
Seconded	Stephen Wright
Vote	ALL in favour (15) No dissenting votes

Item 7 – Receive and accept Financial reports (Treasurer/Auditors / Accountant’s annual report)

In the past we have presented Audited accounts at this point of the meeting. Our obligation under the constitution and the ACT does not require this. The committee had taken the decision this year to not audit the accounts, saving the club around \$1200.00 The financial reports have been prepared by the treasurer and are available for any member to review.

CDKC is classified as a Tier 2 Incorporated association and does not have an obligation to have audited accounts. The financial statements of the club have been prepared by the treasurer and are available for any member to review.

The guidelines are as follows:

1. Prepare financial statements that include:
 - an income and expenditure statement that sets out appropriately classified individual sources of income and individual expenses incurred in the operation of the association
 - a balance sheet that sets out current and non-current assets and liabilities
 - a separate income and expenditure statement and balance sheet for each trust for which the association is the trustee, and
 - details of any mortgages, charges and other securities affecting any property owned by the association.
2. Consider the financial statements and confirm that they provide a true and fair view of the association’s financial performance. It is good practice to record this confirmation in the minutes of the committee meeting.
3. Ensure the AGM is held within six months of the end of the financial year.

Audit of financial statements

NSW Fair Trading does not require Tier 2 association’s financial statements to be audited however, it may direct an association to conduct an audit and request an auditor’s report.

An association’s constitution or funding arrangements may require an audit.



Motion: That the Treasurers' financial reports be accepted

Moved	Russell Becker
Seconded	Stephen Wright
Vote	ALL in favour (15) No dissenting votes

Item 8– Appointment of Chairperson

Russell Becker: I propose that I stay as chairperson of the meeting for the following items, noting my conflict as the current President.

Item 9 – Standing down of outgoing Executive, Committee Member's and all appointed positions

All positions declared vacant

Item 10 – Election of Office Bearers and Committee Members for Financial Year 2020

Under the CDKC constitution nomination forms must be received prior to the AGM, if a position has no nominations, then we are able to take nominations from within this meeting.

Executive Positions

Nominee

President	Russell Becker, no other nominations received (Position is declared)
Vice President	Stephen Wright, no other nominations received (Position is declared)
Treasurer	Mitch Lozina, no other nominations received (Position is declared)
Secretary	Brad Lemon, no other nominations received. (Position is declared)

Committee Members Positions

Nominee

Membership/Licencing Officer Trish Endres (nomination not received in time prior to AGM, no other nominations have been received and nomination from the floor of the AGM has been accepted – Position is declared.

Race Secretary & Dave Freeburn nominated and accepted from the floor of the AGM – the position is declared.



Club Championship

Canteen Coordinator

Track Maintenance Paul Nightingale, no other nominations received (Position is declared)

Safety Officer Matt Sydenham nominated and accepted from the floor of the AGM – the position is declared.

Canteen Co-ordinator No nominations received prior or at the AGM, the position is vacant.

Committee Member(s) David Endres nominated and accepted from the floor of the AGM – the position is declared.

Motion: That all election results be accepted

Moved	Russell Becker
Seconded	Stephen Wright, Dave Freeburn
Vote	ALL in favour (15) No dissenting votes

Item 11 – Appointment of Auditor for FY21

Motion: That Benjamin Jenkins GPP Audit is appointed as the club's accountant for the FY21

Moved	Russell Becker
Seconded	Stephen Wright
Vote	ALL in favour (15) No dissenting votes

Item 12 – Legal update requirements

Motion: No motion is required; this item is to serve as notice for committee to update the following with appropriate regulators.

Public Officer: currently:

1. Russell Becker

Australian Business Register contacts currently:

1. Russell Becker
2. Mitch Lozina



Update public officer with Department of fair trading

https://www.fairtrading.nsw.gov.au/_data/assets/pdf_file/0007/903166/Form-A9-Notice-of-appointment-of-public-officer-and-Notice-of-change-of-association-address.pdf

Update Australian Business register via Registered tax agent Chris Dugan, Onpoint Tax.

AGM Zoom meeting reconnect occurred at 5:29 pm (so as to not run out of time) for further discussion of general business Attendance at recommencement the same as per opening attendance

General Business.

There was some general discussion around track projects, race entry and practice fees, and when/how track activity may resume.

Meeting Closed at 5:46 pm
