

**Applicants Details (or Existing Site Owner)**

Owners name: ……………………………………………….  CDKC Membership Number: ……………….

Address: ……………..………………………………………………………………… Postcode: …………..

Telephone: BH: ………………………… AH: ……………...…………… Mob: ………………...…………

Email: ……………………… @ ……………………………… .com.                   Site number: …………….

MEMBERSHIP REQUIREMENT

1. All caravan owners must be current paid up members of CDKC at all times the caravan is on site.

# ANNUAL RESERVATION FEE

1. A non-refundable annual caravan site reservation fee of Two Hundred ($200) is required to be paid into the CDKC account by 1 January of each calendar year.

 Account Name: Combined Districts Kart Club

 BSB: 032273

 Account: 227370

 Reference: CP(*your surname*)

# OWNERSHIP REQUIREMENTS SITE FEE

It is the intent of CDKC that all caravan owners are active members within the club. This includes attendance at most events to assist with a range of administrative, canteen, official or maintenance duties.

All owners are required to complete the Qualification Sheets and have them signed by 2 committee members to ensure that your duties have been recorded each and every month.

The committee will conduct an annual review of all CDKC Caravan owners to confirm that they still meet the requirements of the policy.

# NON PAYMENT OF FEES

1. In the event of either non payment of the annual fees, the CDKC reserves the right to demand the removal of the owners van within 14 days of the date of such notice being posted to the caravan owner’s residential address or via electronic communications.
2. If the owner fails to remove the van, CDKC has the right to remove and dispose of the van at the owners cost.

**SALE OR TRANSFER**

1. Where the existing owner wishes to sell or transfer ownership of their caravan to a person who wishes to keep the caravan on site at CDKC Lithgow, the existing owner must apply for CDKC approval in writing to the CDKC Committee not less than 30 days prior to the proposed transfer date giving the name and contact details of the new owners.  Accompanying the request must be full payment for all outstanding fees including default fees up to the transfer date.
2. If the CDKC Committee has no objection to the sale or transfer it will be subject to the new owner agreeing to the conditions as set by the CDKC Committee for ownership of a caravan kept on site at CDKC Lithgow and as amended from time to time.
3. If the CDKC Committee fails has an objection to the sale or transfer of the ownership of the caravan or the proposed owner fails to agree to the conditions of ownership as set by the CDKC Committee, the existing owner must either continue under the existing arrangements or remove the caravan.

# MAINTAINCE, SECURITY AND SAFETY

1. Owners of caravans kept on site at CDKC Lithgow acknowledge that they are solely responsible for everything associated with their caravan. *This includes:*

A:            Maintain the immediate surrounding area of the van.

B:            Security

C:            Damage to the caravan by any means.

D:            Theft from the caravan.

1. The owners of caravans agree that if requested by CDKC Committee to undertake reasonable maintenance or repairs they will do so within 30 days of that request.  Failure to do so would put the owner in breach of their agreement with CDKC and may result in CDKC demanding the removal of their caravan.

# INTERPRETATION AND ADMINISTRATION

1. The Caravan Agreement is administered, interpreted and amended from time to time by the CDKC Committee. Any decision of the CDKC Committee is final and binding.

ACKWLEDGEMENT

I, ………………………………………………………..……………………….………….

* being the owner of a caravan kept on site at CDKC Lithgow
* being a member of CDKC request that I be considered for a caravan site,

acknowledge and understand the contents of the CDKC Caravan Agreement.

Signed: …….................……………………………………..   Date: ………………………………

Authorised by Committee:……………………………………Date:…………………………………