**Job Description**

It is the policy of Combined District Kart Club (CDKC) to provide a policy on the general operations of the club.

**Procedure**

The following outlines a number key issues to assist the committee and other club members in the Weigh Marshall role.

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| Resources | * Timetable and race order will be provided to the Weigh Marshall
* Radio provided, pick up from radio room, earpiece or headset available.
* Suggest Weigh Marshall has a clip Board and pen or marker.
* A class weight spread sheet will be posted in the weigh shed.

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| Communication | * Communicate with Clerk of Coarse and weigh discrepancies or competitor issues
* Communicate with competitors and crew as to how scale procedure will take place.
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| In grid Rules | * Crew should only access the area once cleared by the weigh Marshall.
* Karts should be pushed to the scales by only the driver wherever possible.
* Under championship conditions, close the gates to keep crew out of area, until cleared.
* Karts must stop before red line and stop sign, report any noncompliance to the Clerk Of Course.
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| Other | * Kart with driver (as they have come off the track) must meet the minimum weight for the class they are racing
* If the kart does not meet the minimum weight requirement
* Advise the driver and ask them if they wish to weigh a second time
* If they decline, note the kart and the weight and advise Clerk of Course
* If they do accept a second attempt, advise Clerk of Course, ask them to remove the kart from the scales, check Zero and re weigh the kart at a suitable time. At all times in this process the kart and driver are in “park feme” conditions and no one else may tamper with the kart or the driver
* In “Heavy weight” classes there is a maximum weight for the kart with no driver, this may be required to be checked
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